

**BUSINESS ACCOUNT DOCUMENTATION
WHAT YOU'LL NEED TO BRING**

Sole Proprietorship

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN) or Social Security Number (SSN), as applicable
Assumed Name Certificate, if operating under a different name than the account owner's name

General Partnership (GP)

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN)
Copy of Partnership Agreement, if applicable
Assumed Name Certificate - if operating under a different name than the partnership

Limited Partnership (LP)

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN)
Copy of Limited Partnership Agreement
Certificate of Formation (Limited Partnership) (Texas Secretary of State)
Assumed Name Certificate - if operating under a different name than the partnership

Limited Liability Partnership (LLP)

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN)
Copy of Limited Liability Partnership Agreement
Certificate of Formation (Limited Liability Partnership) (Texas Secretary of State)
Assumed Name Certificate - if operating under a different name than the partnership

Corporation

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN)
Copy of Articles of Incorporation (Texas Secretary of State)
Copy of Certificate of Incorporation (Texas Secretary of State)
Copy of Bylaws for the Corporation
Assumed Name Certificate - if operating under a different name than the corporation

Limited Liability Company (LLC)

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN)
Copy of Company Agreement (a/k/a Operating Agreement)
Certificate of Formation (Texas Secretary of State)
Assumed Name Certificate - if operating under a different name than the LLC

Unincorporated Association/Club

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN)
Copy of Charter/Bylaws, if applicable
Copy of Resolution or Minutes reflecting authorized signers

Professional Association (PA)

Copy of proper identification for each authorized signer
Copy of Employer Identification Number (EIN)
Copy of Articles of Association (Texas Secretary of State)
Copy of Bylaws for the Association
Copy of Certificate of Formation (Texas Secretary of State)
Assumed Name Certificate - if operating under a different name than the association